

**Ukiah City Council
Regular Meeting –August 2, 2016**

**Present: Mayor Clint Barber, Council Members: Linda Kerr, Louise McKinnon, and Tyanna Aguilar City Recorder: Donna Neumann Meter Reader: Ed Shank
Absent Maintenance: Nancy Porter Public: Norma Barber, Hugo Magana.**

Flag Salute

MEETING CALLED TO ORDER

Oath of Office

Motions by Clint Barber second by Louise McKinnon to appoint Hugo Magana to City Council and administer Oath of Office. Unanimous Approval

Minutes/Bills

Motion by Clint Barber second by Louise McKinnon to approve July 2016 minutes. Unanimous Approval

Motion by Hugo Magana second by Tyanna Aguilar to approve July 2016 paid invoices. Unanimous Approval

PUBLIC COMMENTS:

Norma Barber reporting

- Ukiah Public Library is housed at the School and she would like to partner with the City on advertising, internet access, goals, and in writing grants. Also she would like to link with the City's website. She is going to request the Library be open on Saturdays. On March 15, 2017 at 1:00 PM there will be a special musical program on Ancient Instruments.
- There will be an open house retirement party for Sherri Contreras at the Senior Center 8/10/16 from 4:00 pm to 6:00 pm. Norma is requesting the fee be waived. Council waived fees.
- The Health Department received a grant to participate in focus groups to determine barriers for senior citizens such as bike paths, walking paths; the meeting will be held August 16, 2016 in the evening at the Senior Center. The group is requesting the fee be waived for the Senior Center. Council waived fees.
- C&H Glass included the window in the Senior Center kitchen in their bid to replace windows at Ukiah School –estimated cost \$350.00. No action taken.

City Recorder Report

Donna Neumann Reported:

- Completed Renewals (Insurance and Worker's Comp) with City County Insurance Services.
- Working with Cockburn & McClintock on annual audit.

Maintenance Report

Clint Barber Reported:

- 1-A Construction discovered large root ball in the main sewer line blocking the line going to Neumann residence.
 - Wheel line at the lagoon needs to be repaired; He will find parts and repair.
- The landscape Contractor repaired two damaged sprinkles at City Park

Meter Reader

Ed Shank Reported:

- Reading meters mid-month and late month
- John Thomas from Ferguson Waterworks on site and updated the handheld.
- Working on the underground irrigation at the Senior Center.
- Worked with USGS on August 9th for their survey. They took water samples from the well.
- Repaired the exhaust fan at the Lift Station.

Fire Department

No Report

Ukiah Website

City Recorder working with the web master to correct information and to be sure approved Minutes is sent in a timely manner.

Safety Committee Report

No report.

Planner/Consultant

OLD BUSINESS

Recap of 4th of July

Louise McKinnon reported after purchasing the food for the barbeque and taking in the receipts, the barbeque broke even.

Workshop – Discussing Job Descriptions

The City Recorder will contact the council to agree to a day in August to have the workshop to discuss new job responsibilities and job descriptions, water tests and DMR's.

NEW BUSINESS

ODOT Small Cities Application (SCA) and Resolution

Motion made by Clint Barber second by Linda Kerr to approve the Resolution for the ODOT Small Cities Application for chip sealing Pendleton St, Waid Street and minor repairs on other streets. Unanimous Approval

Advertise Job Opening – Senior Center

The City Council agreed to post the vacancy for custodial duties at the Senior Center.
Consensus

Gate for Cemetery

Clint Barber would like to purchase a 16 'gate similar to the arch at the cemetery that was installed by the Hinton family. Clint will contact the Hinton family for supplier.

Payment to Kiah McLaughlin

Kiah McLaughlin has repaired two picnic tables. Motion made by Hugo Magna, second by Lois McKinnon to pay Kiah \$20.00/hr. for his work. Unanimous Approval

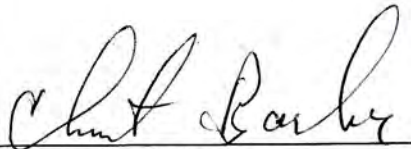
Tyanna Aguilar Absent

Tyanna Aguilar will be absent from August 17 through October, 2016.

Goals for 2016 2017

Complete the Community Park Upgrades
Acquire Automated Electronic Defibrillator

Adjourned 8:30 PM



Clint Barber, Mayor



Donna L. Neumann, City Recorder