

Ukiah City Council
Regular Meeting August 4, 2020

Present: Mayor Clint Barber Councilmembers: Linda Kerr, Tommy Mentzer, David Durfey, and Bob Gasser Excused Absence: Council Member David Durfey and Maintenance Ed Shank
Present Staff: Recorder: Donna Neumann

Public: Steve Draper, Public Works, Norma Barber, and Sheriff Rowan

Flag Salute

Closed regular council meeting – 7:15 PM

Opened Executive Session Pursuant to ORS 192.610 (2) (B)

Closed Executive Session 7: 30 PM

Opened Regular Meeting – 7:35 PM

Motion made by Clint Barber second by Bob Gasser to approve July 2020 Minutes. Unanimous Approval

Motion made by Tommy Mentzer second by David Durfey to approve July 2020 paid invoices. Unanimous Approval

PUBLIC COMMENTS:

- Norma Barber gave a special thanks to Sheriff Rowan for the work that the Sheriff's department does. Sheriff Rowan will have a deputy make intermittent trips to Ukiah.

City Recorder Report:

Donna Neumann Report:

- Umatilla County has provided grants for local businesses impacted by COVID-19. All local businesses have received the application.
- We have been awarded a Wildhorse Foundation grant.
- Had major computer problems for several days and had it fixed on 8/3/20.
- The USFS Matlock Fire utilized some City property and water. We will be reimbursed.
- Remember to fill out your election application: –Mayor Clint Barber, Council Members Tom Mentzer and Dave Durfey
- League of Oregon Cities is offering a scholarship to attend their conference

Meter Reader/Maintenance Report:

Ed Shank: (by email)

- Started wheel line at the lagoons on the 20th. All has been running well and irrigation continues

- Water meters were read. Total of meter overages is \$911.70 representing 71 customers. The booster station has been pumping 3-5 times more than the off months. All has been well at the stations and correlates with each other.
- City park restroom was repaired on the 11th by Round-up City Plumbing after the July 4th vandalism.

Fire Department

David Durfey Reports:

No report

Ukiah Website

Current information

The website is working well.

Safety Committee Report

Stay safe

Planner/Consultant

Laura Foley report:

- Lowell Van Dorn has requested a year extension on his proposed Van Dorn Acres Re-Plat. There are two final conditions necessary for Final Map approval: paving of Pendleton Avenue and DEQ response for the common sewer line extension. Recommend approve the one year extension.
- Wildhorse Foundation has awarded the city a grant in the amount of \$3385 for the installation of a propane heating system in the Fire Hall. Authorize the Mayor to sign the Wildhorse Foundation Agreement for the propane heating system for \$3385.

OLD BUSINESS

Van Dorn Acres Request for Re-Plat Extension

Clint Barber made a motion second by Bob Gasser to approve a one year extension for Van Dorn Acres Re-Plat. Unanimous Approval

Wildhorse Foundation Grant – Public Safety

Linda Kerr made a motion second by Tommy Mentzer to authorize Mayor Clint Barber to sign the Wildhorse Agreement for the propane heating system in the Fire Hall. Unanimous Approval

ODOT School Safety Flashing Light

Paul Howland, ODOT Assistant Manager for Region 5, has secured funding to place flashing lights on the School Zone Signs at the two entrances to Ukiah. These flashing lights will operate one hour before school starts and one hour after the end of school. There is no cost to the city.

ODOT Speed Study – Ukiah

Paul Howland will have a speed assessment survey done on Main Street. Survey will be done utilizing ODOT's assessment of 85%. This is, if 85% of the vehicles are going a certain speed

and that is the speed limit of the street. So, if 85% of vehicles are travelling 35-45 mph the speed limit would not be reduced to 25 mph, but would remain what is currently posted.

NEW BUSINESS

Small Cities Grant, \$100,000

Clint Barber made a motion second by Linda Kerr to sign the ODOT Small Cities Grant application for \$100,000 to chip seal Despain, Hill, Waid, part of Pendleton and State and gravel lower Mill and upper Pendleton. Unanimous Approval

Engineer of Record

Linda Kerr made a motion second by Clint Barber to have Planner Laura Foley prepare a Request for Proposal for Engineer of Record. Unanimous Approval

Cleaning Agreement

Clint Barber made a motion second by Bob Gasser to approve the Cleaning Agreement with Bobbe Lawhead at \$11.50 per hour. Unanimous Approval

Landscaping Agreement

Clint Barber made a motion second by Bob Gasser to approve the Landscaping Agreement with Sean Billings at \$15.00 per hour. Unanimous Approval

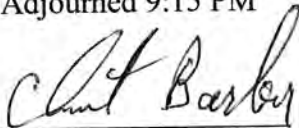
Portable Food Truck Business Application

Steve Langsford, owner is waiting for the Public Health Department to certify his food wagon. The city needs to find out about the following: garbage, power, and gray water. Tabled until next meeting.

Appoint Steve Draper, Public Works Director

Linda Kerr made a motion second by Clint Barber to appoint Steve Draper, certified Water/Wastewater Operator to train and supervise Ed Shank, Meter Reader/Maintenance.

Adjourned 9:15 PM



Clint Barber, Mayor



Donna L. Neumann, City Recorder