

Ukiah City Council

Regular Meeting August 2, 2022

Present: Mayor: Clint Barber Council Members: Bob Gasser, Dustin Schock, Tommy Mentzer, and Linda Kerr City Recorder: Donna Neumann Maintenance: Ed Shank

Public: Norma Barber, Leslie (Taylor) Gasser, Justin Lauer, ODF, Pendleton Unit, Ron Prebe and Margaret Prebe, Chris Helberg, Wendy Eddy, and Roger and Bobbe Lawhead

Flag Salute

REGULAR MEETING

Motion made by Dustin Schock second by Linda Kerr to approve the August Bills. Unanimous Approval

Motion made by Dustin Schock second by Linda Kerr to approve the August Minutes. Unanimous Approval

PUBLIC COMMENTS

- Leslie (Taylor) Gasser said there are grants available to assist with hardening your property through the State Fire Marshall

Donna Neumann Report:

- The internet was down in the City Office from August 1st through August 10th. The Centurylink technician advised the new computer was using most of the internet.
- Mailed the applications for the Position of Mayor and the Council position - #2 and Council position - #4
- David Wildman, Anderson-Perry provided the Project Scoping Narrative for the Pendleton Avenue Improvements.

Maintenance Report:

Ed Shank/Clint Barber Report:

- Stand pipe fixed at the City Park
- Wind Wave, Fiber Optics offered to dig the line for waterline to North edge of city, near rodeo grounds when they are in Ukiah.
- Read meters

Fire Department Report

Volunteer Fire Chief Roger Lawhead:

- Volunteer Fire Chief Roger Lawhead is putting the old fire truck in service
- Will start posting training time

EMS REPORT

- Per Chris the QRT will be working with the Pendleton Fire Department. She will make sure any drivers have a valid driver's license and needed training. Will provide copies of the driver's licenses to the City.

Website

The website is working and the updates have been made

Safety Report

No Report

Planner/Consultant

Laura Foley Reported:

- Justin Lauer, Unit Forester (ODF) will be at the council meeting to answer any questions relating to SB726, the new Wildland Urban interface State proposals.
- Umatilla Tax Assessor's Office contacted the office regarding a request by Lani Bass to combine two tax parcels. In order to combine two separate parcels she would need to apply for a Re-plat. A letter has been sent to her regarding the process.
- Drafted a letter to the file requirements for driving City Vehicles. The letter explains **all** drivers must have a valid Oregon Driver's License and NO alcohol or drugs use.

Old Business

a. Clarification Part-Time Park Maintenance Position

The job description for this position will be mowing, watering, and weeding the City Park, Tupper Ball field and Senior Center; grass at the cemetery will be cut twice a year. The work also includes cleaning the City Park restroom and picking up garbage in the Park. The position is seasonal from May through the end of November

New Business

a. Justin Lauer-ODF

Justin Lauer, ODF explained the Wildland and Urban Interface Risk Map and the letters sent to owners of each tax lot in Ukiah as part of the requirements from SF762. Part of the process is lots that have structures that would need to be "hardened". State Building Code is being revised for new development. An appeal process must be filed within 60 days from receipt of the original letter. In addition, good fire prevention practices included. Part of the Risk Map is to point out tax lots that have structures that might need fire preventing measures. The building codes are changing for any new structures. Grass around fences and hillsides need to be cut. He said he would come to Ukiah and assist with hardening your property.

b. Ukiah School Zoning Application

Ukiah School has purchased property on E. Despain and N. Pine Street and proposes to install a manufactured home and shed on the property. The application meets all requirements and the School just needs to be aware of code requirements for fencing.

Clint Barber made a motion second by Tommy Mentzer to approve the zoning application with the noted changes for the fencing and shed setback. Unanimous Approval

c. Wayne Gilliland Meter Connection and Overdue Bills

A letter was sent to Wayne Gilliland regarding that two of his tenants were in default with their water/sewer account. The recommendation from the city council was to have our Attorney send a letter to Mr. Gilliland that he should pay the entire water/sewer accounts each month.

Consensus of City Council

d. Small Cities Application ODOT

Dustin Schock made a motion second by Tommy Mentzer to approve the Small Cities Allocation (SCA ODOT) grant for work on Pendleton Avenue. Unanimous Approval

e. Internet Failure – Purchase Starlink

Linda Kerr made a motion second by Tommy Mentzer to purchase Starlink for the City Office computers. Unanimous Approval

Regular Meeting closed 8:00 PM

Executive Session Opened at 8:05 PM


Two applications were received for the Part-Time Park Maintenance position, Kevin Burr and Mashanea Jackson. The council reviewed the applications.

Executive Session Closed 8:20 PM

Regular Council Meeting Opened at 8:30 PM

After reviewing the applications Clint Barber made a motion second by Tommy Mentzer to hire Kevin Burr.

Adjourned 8:50 pm


Clint Barber, Mayor


Donna L. Neumann, City Recorder