

**Ukiah City Council**  
**Regular Meeting February 4, 2020**

Present: Mayor Clint Barber Councilmembers: Linda Kerr, David Durfey, Tommy Mentzer and Bob Gasser Recorder: Donna Neumann Maintenance: Ed Shank  
Public: Norma Barber, Ukiah School Superintendent

**Flag Salute**

Motion made by Linda Kerr second by Tommy Mentzer to approve January 2020 Minutes with corrections –“Council Member Tommy Mentzer was present and Sam Bowen is the assistant foreman of the veteran’s crew”. Unanimous Approval

Motion made by Linda Kerr second by Tommy Mentzer to approve January 2020 paid invoices. Unanimous Approval

**PUBLIC CONCERNS COMMENTS:**

- Norma Barber invited the City Council to attend the Missoula Children’s Theater on February 10-13, 2020.
- Norma Barber requested assistance with names of at least three companies that manufactured playground equipment.
- Norma Barber reported that radon was detected at the Ukiah School and Cascade Radon Company will construct an outlet for the radon to escape.
- Tommy Mentzer said Steve Boe NFJD RD will be heading up the Fishing Derby this year. Gravel needs to be hauled in for the big potholes in the road.
- Tommy Mentzer asked that Steve and Katelynn Bowen would like to vacate the alley to the north of their fence, as they would like to build a garage.

**City Recorder Report:**

Donna Neumann Report:

- All W-2s, 1099s, Annual and Quarterly Reports have been completed
- There were two errors discovered on the Audit for 2018-2019. She will ask Kylie McClintock at Cockburn and McClintock, regarding this.
- Elections are this calendar year. Mayor Clint Barber and Councilmembers Tommy Mentzer and David Durfey are all up for re-election.
- The City’s Attorney David Blanc has opened a practice with his son. We have already approved continued using David Blanc as our City Attorney

**Meter Reader/Maintenance Report:**

Ed Shank/Clint Barber:

- Grader had \$200.00 repairs
- Meters were not read due to snow
- Steve Draper, Public Works to document what was completed on the Van Dorn Acres.

**Fire Department**

David Durfey Reports:

**Ukiah Website**

**Current information**

The website is working well.

**Safety Committee Report**

Stay safe

**Planner/Consultant**

**Laura Foley report:**

- Lowell Van Dorn's Engineer at Tye Engineering contacted me on November 22, 2019 regarding if the County or City approves the Final Plat. The following Development Codes were sent to Van Dorn and Tye Engineering: Section 4.3.050 A, Section 4.3.050.7 and State OAR 340-052-0015
- **We must have Steve Draper's documentation on the installation of the sewer lines, meters, fire hydrant, stop signs, etc. as required by our Development Code.**
- Since the Development Code gives the applicant one year to file a Final Plan, Van Dorn has until May 23, 2020 to complete the requirements. The city can extend the completion for one year if requested.

**OLD BUSINESS**

**Setting up Playground Equipment**

Tommy Mentzer said his employees will have one day of community service and will assist in putting together the playground equipment.

**NEW BUSINESS**

**Water/Sewer CPI Review**

The City Council talked about water/sewer rate increases. We will have a spreadsheet showing the proposed revised rates at March's Meeting For further discussion and for a vote at your April meeting.

**Building a Budget for FY 2020-2021**

Donna Neumann, City Recorder is beginning the process for the FY 2020-2021 and needs input for anything that might be purchased or needed in the new fiscal year.

**Adjourned 7:50PM**

  
Linda Kew  
Council President, for,

Clint Barber, Mayor

  
Donna L. Neumann

Donna L. Neumann, City Recorder