

**Ukiah City Council
Regular Meeting – July 5, 2016**

Present: Mayor Clint Barber, Council Members: Linda Kerr, Louise McKinnon, Tyanna Aguilar, and Vacant Position City Recorder Donna Neumann Meter Reader: Ed Shank, Maintenance: Nancy Porter Public: Norma Barber

MEETING CALLED TO ORDER

Flag Salute

Minutes/Bills

Motion by Linda Kerr second by Louise McKinnon to approve June 2016 Minutes.
Unanimous Approval

Motion by Louise McKinnon second by Tyanna Aguilar to approve June 2016 paid invoices. Unanimous Approval

PUBLIC COMMENTS:

None

City Recorder Report

Donna Neumann Reported:

- Completed Renewals (Insurance and Worker's Comp) with City County Insurance Services.

Maintenance Report/Meter Reader:

Clint Barber Reported:

- Vandalism at the lift station to outside exhaust fan.
- The faucet in City Park restroom was repaired.
- Working with Carl Nadler, DEQ on the draft of the Wastewater Permit.

Nancy Porter Reported:

- Received training from Table Rock Lab on the completing special water tests
- Met with Mike Martin, Precision Spraying on June 22nd. There is some knap weed that needs treatment.
- The DMR reports are up to date

Ed Shank Reported:

- Hans Schroeder will be in Ukiah for training on the leak detection device in July.

Fire Department

Chief Pat Picard will be submitting the log sheets of the volunteer fire fighters when attending meetings.

Ukiah Website

The website now has a calendar. Working with the web master to correct information and to be sure approved Minutes are sent in a timely manner.

Safety Committee Report

No report.

Planner/Consultant

OLD BUSINESS

Recap of 4th of July

Louise McKinnon reported a food permit is required and food handler's license, which she now has. The location of the barbeque and surrounding area was inspected by County Health. She will have more information at the August Council meeting.

Reader Board

The City Recorder is to call the Ed at Sign Mans to finish the install and provide training on the reader board.

NEW BUSINESS

Electing President of the City Council

The consensus of the council was to appoint Linda Kerr President of the City Council:

Survey for Prioritizing League of Oregon Issues

The City Council prioritized the Oregon Issues requested by the League of Oregon Cities.

Resolution Honoring Randy Scarlett

Motion made by Linda Kerr second by Clint Barber to approve resolution honoring Randy Scarlett. The resolution will be framed and sent to Randy Scarlett. Unanimous Approval

Umatilla NF Fire Agreement for Tupper Ball Field

The Umatilla National Forest Fire Agreement for rental of the Tupper Ball Field during fire season was agreed by the consensus of the council. The rates will be the same as last year: \$400.00 per night, purchase water and paying for dumping of waste from toilets.

Forms for Election

The forms for re-election for the Mayor's seat and Council Seats 1 and 3 will need to be returned to the City Recorder by August 8th

Principal Aquifer Survey Groundwater Sample – USGS

The US Department of the Interior, US Geological Survey selected Ukiah as a sampling site for their Principal Aquifer Study. They are requesting approval. The council

members agreed to approve the testing and are requesting a copy of their report. Council members approved request by USGS. Consensus

Lead and Copper Sampling

The City is required to take six samples for lead and copper sampling in different locations. This must be done prior to September.

Emergency Lawn Mowing and Cleaning of the Senior Center

An emergency contract has been approved for Sean Billings to mow lawns and use the weed eater. An emergency contract has been approved for Doug Graetz to clean the dining room, hallway, and bathrooms at the Senior Center. The rate for each per hour is \$10.25.

Discussion Regarding Job Descriptions

City Recorder directed to set up meeting with all employees.

Goals for 2016 2017

Complete the Community Park Upgrades
Acquire Automated Electronic Defibrillator

Adjourned 8:05 PM



Clint Barber, Mayor



Donna L. Neumann, City Recorder