

CITY OF UKIAH

2019-2020 BUDGET RESOLUTION 2019-06-04-#3

RESOLUTION AUTHORIZING VOLUNTEER WORKERS' COMPENSATION

**WHEREAS**, CITY COUNTY INSURANCE SERVICES (CIS) requires a resolution extending workers' compensation coverage to volunteers of CITY OF UKIAH (CITY) and in which CITY elects the following:

Pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteers listed in this resolution, noted on CIS payroll schedule, and verified at audit:

**1. Public Safety Volunteers**

An assumed monthly wage of \$800.00 per month, per volunteer will be used for public safety volunteers in the following volunteer positions:

FIREFIGHTER

**2. Volunteer boards, commissions, and councils for the performance of administrative duties.**

An aggregate assumed annual wage of \$2,500 will be used per each volunteer board, commission, or council for the performance of administrative duties. The covered body is:

CITY COUNCIL

**3. Manual labor by elected officials.**

An assumed monthly wage of \$800 per month will be used for public officials for the performance of non-administrative duties other than those covered in paragraph 2 above

PARKS AND MAINTENANCE

MINOR WATER AND SEWER REPAIRS

**4. Non-public safety volunteers**

All non-public safety volunteers listed below will track their hours and Oregon minimum wage will serve as assumed wage for both premium and benefits calculations. CIS will assign the appropriate classification code according to the type of volunteer work being performed. (List specific non-public safety volunteers below)

TO BE NAMED WHEN VOLUNTEER TIME NEEDED

**5. Other Volunteers**


Volunteer exposures not addressed here will have workers' compensation coverage if, prior to the onset of the work provided that **CITY**

- a. Provides at least two weeks' advance written notice to CIS underwriting requesting the coverage
- b. CIS approves the coverage and date of coverage.

**CITY agrees to maintain verifiable rosters for all volunteers including volunteer name, date of service and hours of service and make them available at the time of a claim or audit to verify coverage.**

**NOW THEREFORE, BE IT HEREBY RESOLVED** that the City Council does agree to provide workers' compensation coverage as indicated above.

**PASSED AND ADOPTED** this 4<sup>th</sup> day of June 2019.

  
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CLINT BARBER, Mayor

ATTEST:   
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DONNA L. NEUMANN, City Recorder